

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2022		
	Cash in Hand 01/04/2021		51,563.00
	ADD Receipts 01/04/2021 - 31/03/2022		57,169.45
			108,732.45
	SUBTRACT Payments 01/04/2021 - 31/03/2022		45,247.48
A	Cash in Hand 31/03/2022 (per Cash Book)		63,484.97
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2022	0.00	
	Pirton Parish Council Unity Trust 31/03/2022	63,484.97	
			63,484.97
	Less unrepresented payments		
			63,484.97
	Plus unrepresented receipts		
B	Adjusted Bank Balance		63,484.97
	A = B Checks out OK		

Pirton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
9 Website/IT	14/04/2022		Pirton Parish Council l		Village Website	Edward Roberts (Clerk)	S	15.99	3.20	19.19
10 Tennis Courts (MUGA)	14/04/2022		Pirton Parish Council l		MUGA Defibrillator Box	Simon Maple	S	495.00	99.00	594.00
16 Sports Pavilion	14/04/2022		Pirton Parish Council l		Sports Pavilion Design	Simon Knight Architects	S	5,685.00	1,137.00	6,822.00
21 Audits	14/04/2022		Pirton Parish Council l		Internal Audit	IAC Audit	S	280.00	56.00	336.00
1 Salary	14/04/2022		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	708.95		708.95
2 Room (Office Expenses)	14/04/2022		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	30.00		30.00
3 Telephone	14/04/2022		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	20.00		20.00
4 Stationery	14/04/2022		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	18.80		18.80
5 Postage & Mileage	14/04/2022		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	25.65		25.65
6 Room Hire	14/04/2022		Pirton Parish Council l		Room Hire	Pirton Sports and Social Club	Z	104.00		104.00
7 Tax	14/04/2022		Pirton Parish Council l		Salary	HMRC Clerk's Tax	Z	177.20		177.20
8 Employer's NI	14/04/2022		Pirton Parish Council l		Salary	HMRC Clerk's Tax	Z	19.29		19.29
11 HAPTC	14/04/2022		Pirton Parish Council l		Annual Subscription	HAPTC	Z	647.93		647.93
12 Newsletter	14/04/2022		Pirton Parish Council l		Newsletter Printing	Form IT	Z	375.00		375.00
13 Street Cleaner	14/04/2022		Pirton Parish Council l		Bin Rental	Pirton Sports and Social Club	Z	149.50		149.50
14 Street Cleaner	14/04/2022		Pirton Parish Council l		Street Cleaning	Tony Smart	Z	212.50		212.50
17 Other	14/04/2022		Pirton Parish Council l		Donation	15th Hitchin Scouts	Z	10.00		10.00
18 Other	14/04/2022		Pirton Parish Council l	300096	Donation	Pirton Youth Club	Z	20.00		20.00
19 Other	14/04/2022		Pirton Parish Council l	300097	Donation	Pirton Bumps Babes & Toddl	Z	25.00		25.00
20 Other	14/04/2022		Pirton Parish Council l		Expenses	Cllr A Goodman	Z	19.43		19.43
15 Information Commissioner	20/05/2022		Pirton Parish Council l		Annual Subscription	Information Commissioner	Z	35.00		35.00
Total								9,074.24	1,295.20	10,369.44

Pirton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 Miscellaneous	01/04/2022		Pirton Parish Council l		Annual Licence	Pirton Sports and Social Club	Z	1.00		1.00
2 Parking Permits	01/04/2022		Pirton Parish Council l		Parking	Karen Munns	Z	5.00		5.00
8 Parking Permits	01/04/2022		Pirton Parish Council l		Parking	J Glasson	Z	5.00		5.00
9 Tennis Club	04/04/2022		Pirton Parish Council l		Tennis Club Rental	Pirton Tennis Club	Z	1,025.97		1,025.97
10 Tennis Club	04/04/2022		Pirton Parish Council l		Tennis Club Rental	Pirton Tennis Club	Z	453.70		453.70
3 Parking Permits	04/04/2022		Pirton Parish Council l		Parking	A Willmot	Z	5.00		5.00
4 Allotment Rents	04/04/2022		Pirton Parish Council l		Allotment rent	D Woodward	Z	40.00		40.00
5 Parking Permits	04/04/2022		Pirton Parish Council l		Parking	Jarrett	Z	5.00		5.00
6 Allotment Rents	04/04/2022		Pirton Parish Council l		Allotment rent	Mark Cooper Plot 2	Z	40.00		40.00
7 Parking Permits	04/04/2022		Pirton Parish Council l		Parking	Mr & Mrs Dixon	Z	5.00		5.00
13 Allotment Rents	05/04/2022		Pirton Parish Council l		Allotment rent	I Bokisa Plot 3b	Z	20.00		20.00
14 Allotment Rents	06/04/2022		Pirton Parish Council l		Allotment rent	R & D Black	Z	40.00		40.00
11 Precept	08/04/2022		Pirton Parish Council l		Precept First Payment	North Herts District Council (Z	21,640.42		21,640.42
12 Grants	08/04/2022		Pirton Parish Council l		CTRS First Payment	North Herts District Council (Z	359.58		359.58
15 Parking Permits	11/04/2022		Pirton Parish Council l		Parking	Ruby Bell	Z	5.00		5.00
16 Allotment Rents	11/04/2022		Pirton Parish Council l		Allotment rent	Wheeler	Z	20.00		20.00
17 Parking Permits	11/04/2022		Pirton Parish Council l		Parking	Terry Sargent	Z	5.00		5.00
18 Allotment Rents	11/04/2022		Pirton Parish Council l		Allotment rent	E Picken	Z	40.00		40.00
19 Allotment Rents	12/04/2022		Pirton Parish Council l	100756	Allotment rent	Mr & Mrs Willis	Z	40.00		40.00
20 Allotment Rents	13/04/2022		Pirton Parish Council l		Allotment rent	W Hill	Z	40.00		40.00
Total								23,795.67		23,795.67